



***Acadiana Regional
Airport (ARA)***

***Fiscal Years 2016-2018
DBE GOAL METHODOLOGY***

Attachment F

**For the
Iberia Parish Airport Authority (IPAA)**

**For the period
October 1, 2015 to September 30, 2018**

DBE Point of Contact:

Megan B. Gary
Office Manager
Iberia Parish Airport Authority
1404 Hangar Drive
New Iberia, LA 70560
(337) 365-7202 - Office
mbreaux@iberiagov.net

November 30, 2015

**Overall Goals and Methodology
Acadiana Regional Airport (ARA)
Update for FYs 2016-2018**

OVERALL GOALS (\$26.45)

Amount of goal

Acadiana Regional Airport's (the Airport or ARA) overall goal for Fiscal Years 2016-2018 (October 1, 2015 to September 30, 2018) is **4.16%** of the Federal financial assistance that it will expend in DOT-assisted contracts with DBE contractors.

Number of Projects to be covered by this contract goal:

The Airport expects to fund five DOT-assisted contracts during FYs 2016 through 2018. The proposed projects are:

1. Taxiway A Improvements Design;
2. ARFF Station Relocation Design;
3. Taxiway A Improvements Construction;
4. ARFF Station Relocation Construction; and
5. Heavy Jet Ramp North Design.

Project #1 involves engineering services for the design of improvements to Taxiway A. The estimated value of Project #1 is **\$90,000** (Federal portion).

Project #2 involves architectural services for the design of the ARFF Station Relocation, with an estimated value of **\$288,000** (Federal portion).

Project #3 is the construction of the Taxiway A Improvements. Trades that will be involved are: heavy highway/street/bridge construction, electrical contractors, and local trucking. The estimated value of this project is **\$900,000** (Federal portion).

Project #4 involves the construction of the ARFF Station Relocation and will include the following trades: Building Construction, Plumbing Contractors, Electrical Contractors, and Local Trucking. The estimated value of this project is **\$2,838,000** (Federal portion).

Project #5 is the design of the Heavy Jet Ramp North, which involves engineering services. The estimated value of this project is **\$810,000** (Federal portion).

The Airport has set a goal of expending **\$204,869** with certified DBE firms yielding a participation rate of **4.16%**.



Market Area:

After careful research of the historical bidding practices and responses to requests for professional services, the Airport has determined that its market area is made up of the following Parishes/Counties:

Iberia Parish, Louisiana
Lafayette Parish, Louisiana
St. Mary Parish, Louisiana

There has only been one similar Federally-funded project in the last several years, so the analysis looked at recent projects at the Airport without regard to the funding source to validate the market area. The last available Goal Methodology, for FYs 2014-2015, determined that the substantial majority of bidders came from the three-parish area identified above.

This analysis, without regard to the funding source, included the following projects:

1. FY 2015 – Pavement Grooving & Joint Seal Rehab (out-of-state contractor)
2. FY 2014 – Taxiway ‘A’ Joint Seal (out-of-state contractor);
3. FY 2014 – Electrical work for Seaway Water Pumps (Iberia Parish contractor);
4. FY 2014 – Taxiway Connector Project (St Mary Parish contractor);
5. FY 2013 – Hangar Complex (St Mary Parish contractor); and
6. FY 2012 – Airfield Lighting & Lightning Suppressors (Iberia Parish contractor).

As can be seen by this analysis, the majority of the respondents were from the identified market area and the substantial majority of contracting dollars has been expended in the same area. Consequently, the Airport has determined that the appropriate Market Area is the three-parish area described previously.

Method:

In accordance with the current FAA and DOT guidance, the Iberia Parish Airport Authority is utilizing a two-step process in setting its FYs 2016-2018 goals. The first step examines the relative availability of DBE firms in the established Market Area and the second step allows for adjustments to the relative availability based on:

- Information from available Disparity Studies;
- Information gained from research and outreach with:
 - Organizations servicing or representing DBE’s,
 - Federal, State and Local agencies that procure services,
 - Agencies charged with enforcing Civil Rights Law,



- State and Local Agencies responsible for minority/women's affairs.
- Historical accomplishments of the Airport's DBE program.

Relative Availability:

The following documents the relative availability for the project and will be used in the overall calculation of relative availability for the goals for FYs 2016-2018.

The following is a summary of the method used to calculate this goal:

Step 1: The method used to calculate the relative availability of DBEs for Step 1 in this process is 26.45(c) (1) DBE Directories and Census Bureau Data. The base figure was determined by dividing the total DBE firms in the local market area by the total of all firms (both compiled according to the relevant NAICS/SIC project codes).

The following pages identify the main components of the projects broken down by trade with appropriate NAICS codes.

Project 1 – Design of Taxiway A Improvements

Project #1 involves engineering services for design of the Taxiway A Improvements, as documented in the following table:

NAICS code	Work Item	Weighting Factor ¹	DBEs in Market Area	All Available Firms	Relative Availability
541330	Engineering	100%	0	153	0.0%
	Totals for this Contract	100%	0	153	0.0%

¹ Weighting factor is based on % of total project costs in each category.

Of the total project cost, **\$90,000** will be funded under DOT-assisted contracts. As identified in the previous table, the relative availability of DBE contractors in the market area is very limited, as shown below.

$$\text{Base Figure} = \frac{\% \text{ Engin} \times \# \text{ DBE} - \text{Local Market} (0)}{\# \text{ All Firms} (153)}$$

$$\text{Base Figure} = 100\% \times 0/153$$

This calculation provides a Base Figure of **0.0%**.



Project 2 – ARFF Station Relocation Design

This project involves design of the ARFF Station Relocation and will involve architectural services. This project should provide opportunities for DBE participation as documented in the following table:

NAICS code	Work Item	Weighting Factor ¹	DBEs in Market Area	All Available Firms	Relative Availability
541330	Architectural Services	100%	0	40	0.0%
	Totals for this Contract	100%	0	40	0.00%

¹ Weighting factor is based on % of total project costs in each category.

Of the total cost for the road construction, **\$288,000** will be funded under DOT-assisted contracts. As identified in the previous table, the relative availability of DBE contractors in the market area is very limited, as shown below.

$$\text{Base Figure} = \% \text{ Arch} \times \frac{\# \text{ DBE} - \text{Local Market (0)}}{\# \text{ All Firms (40)}} +$$

$$\text{Base Figure} = 100\% \times 0/40$$

This calculation provides a Base Figure of **0.0%**.



Project 3 – Construction of Taxiway A Improvements

This project involves construction of the Improvements to Taxiway A. Trades that will be involved are: taxiway construction/paint striping, electrical contractors, and local trucking. This project should provide opportunities for DBE participation as documented in the following table:

NAICS code	Work Item	Weighting Factor ¹	DBEs in Market Area	All Available Firms	Relative Availability
237310	Heavy Civil Construction	70%	2	10	14.0%
238210	Electrical Contractors	15%	0	97	0.0%
484110	Local Trucking	15%	0	44	0.0%
	Totals for this Contract	100%	2	151	14.0%

¹ Weighting factor is based on % of total project costs in each category.

The estimated cost for the taxiway construction is **\$900,000**. As identified in the previous table, the relative availability of DBE contractors in the market area is very limited. Therefore, the baseline DBE goal for this contract should be weighted to more accurately reflect the potential DBE participation, as shown below.

$$\begin{aligned}
 \text{Base Figure} &= \frac{\% \text{ Constr} \times \# \text{ DBE} - \text{Local Market (2)}}{\# \text{ All Firms (10)}} + \\
 &\quad \frac{\% \text{ Elec Cont} \times \# \text{ DBE} - \text{Local Market (0)}}{\# \text{ All Firms (97)}} + \\
 &\quad \frac{\% \text{ Truck} \times \# \text{ DBE} - \text{Local Market (0)}}{\# \text{ All Firms (44)}}
 \end{aligned}$$

$$\text{Base Figure} = 70\% \times 2/10 + 15\% \times 0/97 + 15\% \times 0/44$$

This calculation provides a Base Figure of **14.0%**.



Project 4 – Construction of ARFF Station Relocation

This project involves construction of the ARFF Station Relocation. Trades that will be involved are: building construction, plumbing contractors, electrical contractors, and local trucking. This project should provide opportunities for DBE participation as documented in the following table:

NAICS code	Work Item	Weighting Factor ¹	DBEs in Market Area	All Available Firms	Relative Availability
236220	Commercial/Instit Bldg Constr	60%	0	50	0.0%
238220	Plumbing Contractors	15%	0	112	0.0%
238210	Electrical Contractors	15%	0	97	0.0%
484110	Local Trucking	10%	0	44	0.0%
	Totals for this Contract	100%	0	303	0.0%

¹ Weighting factor is based on % of total project costs in each category.

The estimated cost for the ARFF Station Relocation construction is **\$2,838,000**. As identified in the previous table, the relative availability of DBE contractors in the market area is very limited. Therefore, the baseline DBE goal for this contract should be weighted to more accurately reflect the potential DBE participation, as shown below.

$$\begin{aligned}
 \text{Base Figure} &= \frac{\% \text{ Bldg Constr} \times \# \text{ DBE} - \text{Local Market (0)}}{\# \text{ All Firms (50)}} + \\
 &\frac{\% \text{ Plumb} \times \# \text{ DBE} - \text{Local Market (0)}}{\# \text{ All Firms (112)}} + \\
 &\frac{\% \text{ Elec Cont} \times \# \text{ DBE} - \text{Local Market (0)}}{\# \text{ All Firms (97)}} + \\
 &\frac{\% \text{ Truck} \times \# \text{ DBE} - \text{Local Market (0)}}{\# \text{ All Firms (44)}}
 \end{aligned}$$

$$\text{Base Figure} = 60\% \times 0/50 + 15\% \times 0/112 + 15\% \times 0/97 + 10\% \times 0/44$$

This calculation provides a Base Figure of **0.0%**.



Project 5 – Heavy Jet Ramp North Design

Project #1 involves engineering services for design of the Heavy Jet Ramp North, as documented in the following table:

NAICS code	Work Item	Weighting Factor ¹	DBEs in Market Area	All Available Firms	Relative Availability
541330	Engineering	100%	0	153	0.0%
	Totals for this Contract	100%	0	153	0.0%

¹ Weighting factor is based on % of total project costs in each category.

Of the total project cost, **\$810,000** will be funded under DOT-assisted contracts. As identified in the previous table, the relative availability of DBE contractors in the market area is very limited, as shown below.

Base Figure = $\frac{\% \text{ Engin} \times \# \text{ DBE} - \text{Local Market}}{\# \text{ All Firms (153)}}$

Base Figure = 100% x 0/153

This calculation provides a Base Figure of **0.0%**.

Data Source:

- *(DBEs in Local Market Area) State of Louisiana Department of Transportation and Development DBE directory for Federal Aid Projects in the following parishes: Iberia, Lafayette, & St Mary, all in Louisiana*
- *(All Available Firms) from the Census Data*



Following the procedures to add weight factors based on the individual project estimates, an additional weight factor is applied based on each project's percentage of the total amount of anticipated award construction dollars.

Project (contract)	Amount of Estimate	% of Total Estimate / Weight factor
1-Taxiway A Improvements Design	\$90,000	1.8%
2-ARFF Station Relocation Design	\$288,000	5.8%
3-Taxiway A Improvements Construction	\$900,000	18.3%
4-ARFF Station Relocation Construction	\$2,838,000	57.6%
5-Heavy Jet Ramp North Design	\$810,000	16.4%
Total	\$4,926,000	100.00%

The Overall Base Figure is calculated by multiplying the project's (contract) base figure by its weight factor, and adding them together.

$$\text{OVERALL BASE FIGURE} = (0.0 \times .018) + (0.0 \times .058) + (14.0 \times .183) + (0.0 \times .576) + (0.0 \times .164) = \mathbf{2.56\%}$$

Step 2: This step is intended to adjust the “base figure” percentage from Step 1 so that it reflects as accurately as possible the DBE participation the recipient would expect in the absence of discrimination.

First, the Airport searched out the availability of information from Disparity Studies. This effort was unable to document the preparation of any disparity studies for the area. To document this fact, the Airport first performed an internet search which yielded two databases of disparity studies – both of which are maintained by the DOT Office of Small and Disadvantaged Business Utilization:

Disparity Studies Performed Since 1998 and found at <http://osdbuweb.dot.gov/disparity/>

- Disparity Studies Performed Since 1998 and found at <http://osdbuweb.dot.gov/disparity/>
- Partial List of Disparity Studies conducted for State and Local Agencies and found at <http://osdbuweb.dot.gov/business/Dbe/disparit3.xls>

Finding no available data at either of these sites, the Airport contacted the following entities and was unable to document any other documentation of disparity studies performed for the region:

- The South Louisiana Economic Council located on the campus of Nicholls State University – Mr. Vic LaFont, President & Chief Executive Officer



- The South Central Planning Development Commission – Mr. Kevin Belanger, Chief Executive Officer

Since neither of these sources was able to provide the Airport with any available disparity study information and with the lack of any disparity study being performed in the region, the airport must then look to historical performance and DBE goal accomplishment under previous FAA grants for similar types of construction. This action involves a review of the Airport’s historical DBE participation achievement in order to ensure the goal’s reasonableness. Under this process, the median historical DBE participation rate is averaged with the relative availability rate calculated in Step 1, and an adjusted DBE goal for Fiscal Years 2016-2018 is calculated.

The only recent Federally-funded project that is similar in nature to the proposed FYs 2016-2018 projects is the 2015 Pavement Grooving & Joint Seal Rehabilitation. The following table outlines this information:

Historical DBE Accomplishments for DOT-Assisted Contracts

Fiscal Year	Goal	Accomplishment	Type of Work
FY 2015	5.76%	5.76%	Pavement Grooving & Joint Seal Rehabilitation
		5.76%	Median Accomplishments for all Projects

The median percentage of accomplishment for all Federally-funded projects over recent years is therefore determined to be **5.76%**. When we compare this with the proposed base figure for FYs 2016-2018, we determine that our adjusted overall goal is: **4.16%**.

$$(Base\ figure)\ 2.56\% + (Historical\ median)\ 5.76\% \text{ divided by } 2 = 4.16\% \text{ (Adjusted Overall Goal)}$$



Breakout of Estimated Race-Neutral and Race-Conscious Participation

The Airport will strive to meet the maximum feasible portion of its overall goal by using race-neutral means of facilitating DBE participation. The Airport uses the following race-neutral means to increase DBE participation: By arranging solicitations, times for the presentations of bids, quantities, specifications, and delivery schedules in ways to facilitate DBE, and other small businesses, participation (e.g. requiring and/or encouraging prime contractors to subcontract portions of work that they might otherwise perform with their own forces). Additionally, the Airport and its engineer provide all potential bidders with information about the State of Louisiana's Department of Transportation and Development web site for certified DBE contractors found at:

<http://www.dotd.state.la.us/cgi-bin/construction.asp>

The Airport has had some success with DBE participation in recent years. As such, the Airport intends to continue utilizing race-conscious means in order to meet its goals.

Public Participation

Consultation

The Airport encourages the participation of Disadvantaged Business Enterprises in its Development Program. In an effort to reach the available DBE community, seek out public input into the goal setting process, and to ensure wide distribution of the information contained in this document, the Airport makes copies of its DBE Program and Annual Goals Setting Document available to the local chapter of the Associated General Contractors, local architects and engineers, prospective bidders, and other interested parties.

As documented in the Market Area section of this report, the relative availability of DBE firms is limited. In order to encourage participation by Certified DBE firms, the Airport:

1. Provides prospective bidders with information on the State of Louisiana's certified list of DBE contractors.
2. Contacts the State of Louisiana to ascertain the availability of DBE contractors in the Market Area and work on ways to encourage participation.

To comply with Code of Federal Regulations Title 49, Part 26, Section 26.45(g)(1)(i), the Airport held a teleconference on November 30, 2015, to:

- Reach out to minority, women's and general contractor groups to discuss opportunities for DBEs;
- Discuss the process to become a certified-DBE;



- Address issues that contractors face with the DBE certification process;
- Present the proposed DBE Goal for FYs 2016-2018, and
- Discuss proposed construction projects that are planned during this period.

The following parties were invited to participate:

- South Louisiana Economic Council;
- Louisiana Minority Business Council;
- Women's Business Enterprise Council;
- Hispanic Chamber of Commerce of Louisiana;
- Louisiana Small Business Development Center, University of Louisiana at Lafayette;
- Louisiana Association of General Contractors;
- LA DOTD DBE/SBE Program Manager; and
- All Certified DBEs in the market area.

Attached are the following appendices regarding the consultation teleconference:

- A – Email invitation to the 11-30-15 teleconference.
- B – List of the participants invited to attend the teleconference.
- C – Reminder email.
- D – RSVP list.
- E – PDF of the online presentation.
- F – List of attendees.
- G – Questions/Comments.



Published Notice

The following is the notice of availability of the Airport's proposed goals and goal setting methodology:

WEBSITE PUBLIC NOTICE

Disadvantaged Business Enterprise (DBE) Goals for Federal Fiscal Years 2016-2018

The Iberia Parish Airport Authority hereby announces the Updated DBE Program and 2016-2018 Goal Methodology Report for Acadiana Regional Airport, which will be available for inspection between 8:00 a.m. and 4:30 p.m., Monday through Friday, for 30 days beginning December 1, 2015, through December 30, 2015, at the offices of the Acadiana Regional Airport, 1404 Hangar Drive, New Iberia, LA, 70560. Comments may be sent to:

Megan B. Gary
Office Manager
Iberia Parish Airport Authority
1404 Hangar Drive
New Iberia, LA 70560

Federal Aviation Administration
Civil Rights Staff, AWP-9
PO Box 92007
Los Angeles, CA 90009-2007



Contract Goals

We estimate that, in meeting our overall adjusted goal of **4.16%** we will obtain **4.16%** from race-conscious participation **0%** from race-neutral measures (e.g. setting contract goals). The estimation of race-neutral participation and race-conscious measures percentages are based on past accomplishments and established goals.

The Airport will use contract goals to meet any portion of the overall goal the Airport does not project being able to meet using race-neutral means. Contract goals are established so that, over the period to which the overall goal applies, they will cumulatively result in meeting any portion of the Airport's overall goal that is not projected to be met through the use of race-neutral means.

The Airport will establish contract goals only for those DOT-assisted contracts that have subcontracting possibilities. It is not necessary to establish a contract goal on every contract, and the size of contract goals will be adapted to the circumstances of each contract (e.g., type and location of work, availability of DBEs to perform the particular type of work).



**LIST OF APPENDICES
FOR**

**Acadiana Regional Airport (ARA)
DBE Teleconference regarding the
FY 2016-2018 DBE Goal**

November 30, 2015

- A – Email invitation to the 11-30-15 teleconference.
- B – List of the participants invited to attend the teleconference.
- C – Email reminder of 11-30-15 teleconference.
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- F – List of attendees.
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ACADIANA REGIONAL AIRPORT

L A N D T O E X P A N D

You are invited to participate in a teleconference regarding Disadvantaged Business Enterprise (DBE) participation for construction projects at the Acadiana Regional Airport on:

Monday November 30, 2015 at 1:30 PM CST

Please RSVP at: kutchins-groh.com/aradbersvp

Teleconference information regarding call-in number, access code, and project information will be sent to all those who RSVP.

As part of the Federal Aviation Administration's public consultation requirement for the Disadvantaged Business Enterprise (DBE) goal-setting process*, Kutchins & Groh, LLC is hosting a teleconference to notify all currently registered DBE companies within the Acadiana Regional Airport's market area of potential upcoming construction projects.

The purpose of this teleconference is to:

- Reach out to minority, women's and general contractor groups to discuss opportunities for DBEs
- Discuss the process to become a certified-DBE
- Identify issues that contractors face with the DBE certification process
- Present the proposed DBE Goals for the Acadiana Regional Airport for Federal Fiscal Years 2016-2018
- Review proposed construction projects that are planned at the Airport during this period

Pertinent information regarding the proposed goals and future projects for the Airport can be found at: www.kutchins-groh.com/aradbegoals

Please feel free to share this with anyone else that you think might be interested in participating in the teleconference.

*Code of Federal Regulations Title 49, Part 26, Section 26.45(g)(1)(i)

**ARA DBE Teleconference Invitees
November 30, 2015**

Parish	Organization	Address 1	Address 2	City	State	Zip	Phone	Owner	Email
1	Iberia	LandCoast		NEW IBERIA	LA	70560	337-367-7741	Mick Morton	cmarks@landcoast.com
2	Iberia	LARRY RICHARD & ASSOCIATES, INC.		NEW IBERIA	LA	70560	337-560-0015	Larry Richard	Larry@lratrafficcontrol.com
3	Lafayette	ABP LLC dba Express Employ, Profess	SUITE B-3	LAFAYETTE	LA	70507	337-896-6066	Arica Prejean	arica.prejean@expresspros.com
4	Lafayette	BLUE-RIBBON PAINTING		LAFAYETTE	LA	70507	337-654-3584	Kendrick Batiste	Blue-RibbonPainting@yahoo.com
5	Lafayette	METRO ELECTRIC & MAINTENANCE, INC.		LAFAYETTE	LA	70502-5021	337-232-3539	CHARLES RISER	Charlieriser@bellsouth.net
6	Lafayette	NANNY'S CANDY COMPANY, INC.		CARENCRO	LA	70520	337-896-5682	RENEE GARY	RGARY166@HOTMAIL.COM
7	Lafayette	NEW ORLEANS TELEPORT, INC.		LAFAYETTE	LA	70505-1808	337-704-0550	BARBARA LAMONT	accounting@callsplus.net
8	Lafayette	Perero Companies, Inc.		LAFAYETTE	LA	70518	337-364-6131	DIANE PERERO	pererodi@aol.com
9	Lafayette	Sharp and Clean		BROUSSARD	LA	70592	337-303-8628	JANICE SHERMAN	sharpclean@yahoo.com
10	Lafayette	Sherman & Associates		YOUNGSVILLE	LA	70592	337-886-7889	JANICE SHERMAN	janice_sherman@bellsouth.net
11	Lafayette	Stripe Force 1, Inc.		CARENCRO	LA	70520	337-984-9008	BARBARA DOWELL	bpdownell@bellsouth.net
12	Lafayette	TG Consulting Group, LLC		LAFAYETTE	LA	70508	337-984-9008	VICTORIA GUIDRY	torl@tg-consulting.us
13	Lafayette	WILLIAMS CLEANING WIZARDS		LAFAYETTE	LA	70501	504-358-0933	TERRY WILLIAMS	williamscleaningwizards@cox.net
14	Lafayette			MAURICE	LA	70555	337-230-7577		
15	St. Mary	None.							
16									
17	Organizations	South Louisiana Economic Council	Babington Hall	Thibodaux	LA	70302	985-448-4485	Vic Lafont	vic.lafont@nicholls.edu
18	Organizations	Louisiana Minority Business Council	Suite 1965	New Orleans	LA	70130	504-293-0400	Alvin Williams	awilliams@lambc.org
19	Organizations	Women's Business Enterprise Council	Suite 180	Metairie	LA	70002	504-830-0149	Evelyn King	evelyn@wbecsouth.org
20	Organizations	Hispanic Chamber of Commerce of Louisiana	2nd Floor	New Orleans	LA	70112	504-885-4262		info@hccl.biz
21	Organizations	Louisiana Small Business Development Center-Ull		Lafayette	LA	70503	337-482-6312		lsbdc.ull@lsbdc.org
22	Organizations	Louisiana Association of General Contractors		Baton Rouge	LA	70802	225-344-0432	David Huval, Jr.	djhuval@cecinc.us
23	Organizations	LA DOTD DBE/SBE Program Manager	P. O. Box 94245	Baton Rouge	LA	70804	225-379-1762	Remy Graves	Remy.Graves@LA.GOV
24	Airport Staff	ARA Airport Director	1404 Hangar Drive	New Iberia	LA	70560	337-365-7202	Jason Devillier	jdevillier@iberiagov.net
25	Airport Staff	ARA DBELO	1404 Hangar Drive	New Iberia	LA	70560	337-365-7202	Megan Gary	mbreaux@iberiagov.net

A reminder regarding the teleconference to inform DBE companies of upcoming opportunities at the Acadiana Regional Airport.

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ACADIANA REGIONAL AIRPORT

L A N D T O E X P A N D

Just in case it may have gotten lost in the Thanksgiving shuffle, you are invited to participate in a teleconference regarding Disadvantaged Business Enterprise (DBE) participation for construction projects at the Acadiana Regional Airport:

Today (Monday November 30, 2015) at 1:30 PM CST

The teleconference information is:

Dial-in Number: (605) 562-3180

Access Code: 941-953-384

Presentation Link: kutchins-groh.com/aradbepresentation

As part of the Federal Aviation Administration's public consultation requirement for the Disadvantaged Business Enterprise (DBE) goal-setting process*, Kutchins & Groh, LLC is hosting a teleconference to notify all currently registered DBE companies within the Acadiana Regional Airport's market area of potential upcoming construction projects.

The purpose of this teleconference is to:

- Reach out to minority, women's and general contractor groups to discuss

opportunities for DBEs

- Discuss the process to become a certified-DBE
- Identify issues that contractors face with the DBE certification process
- Present the proposed DBE Goals for the Acadiana Regional Airport for Federal Fiscal Years 2016-2018
- Review proposed construction projects that are planned at the Airport during this period

Pertinent information regarding the proposed goals and future projects for the Airport can be found at: www.kutchins-groh.com/aradbegoals

Please feel free to share this with anyone else that you think might be interested in participating in the teleconference.

**Code of Federal Regulations Title 49, Part 26, Section 26.45(g)(1)(i)*

RSVP LIST FOR ARA TELECONFERENCE ON 11-30-15

Company Name:	Name:	Email Address:
Iberia Parish Airport Authority	Megan Gary	mbreaux@iberiagov.net
Louisiana Department of Transportation and Development	Remy Graves	remy.graves@la.gov
Metro Electric	Charlie Riser	charlieriser@bellsouth.net
Iberia Parish Airport Authority	Jason Devillier	jdevillier@iberiagov.net
Kutchins & Groh, LLC	Lisa Lawson	Lisa@kutchins-groh.com
Kutchins & Groh, LLC	Brad Kutchins	Brad@kutchins-groh.com
Kutchins & Groh, LLC	Chris Groh	chris@kutchins-groh.com
Stripe Force One	Barbara Dowell	bdowell@stripeforce1.com

Acadiana Regional Airport

DBE Teleconference

November 30, 2015

1:30 PM CST



Teleconference Participants

Certified DBEs Across Airport's Market Area

Acadiana Regional Airport Staff:

Jason Devillier, Executive Director
Megan Gary, DBE Liaison Officer

Consultant: Kutchins & Groh, LLC

Professional & Economic Development Organizations:

- South Louisiana Economic Council
- Louisiana Minority Business Council
- Women's Business Enterprise Council
- Hispanic Chamber of Commerce of Louisiana
- Louisiana Small Business Development Center
- Louisiana Association of General LA Contractors
- LA DOTD DBE/SBE Program Manager

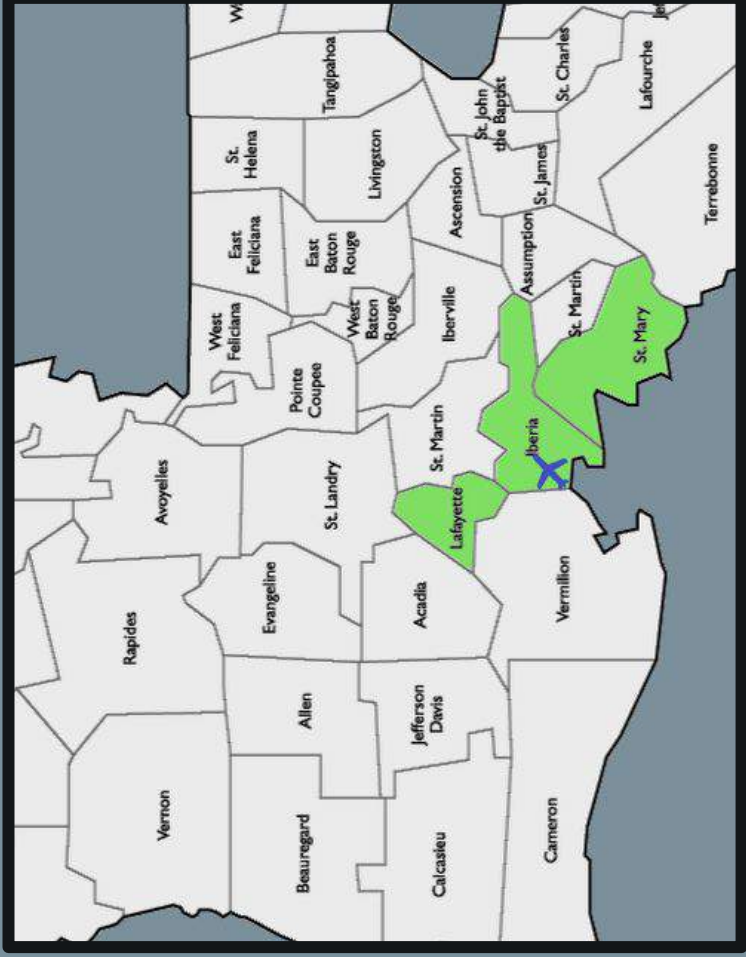
Please Click to Sign In:

[Click Here for Website](#)

Teleconference Purpose

- Reach out to minority, women's and general contractor groups to discuss opportunities for DBEs
- Discuss the process to become a certified-DBE
- Address issues that contractors face with the DBE certification process
- Present the proposed DBE Goals for the Acadiana Regional Airport for Federal Fiscal Years 2016-2018
- Discuss the proposed construction projects that are planned at the Airport during this period
- Discuss DBE Goal Setting Process

Airport's Market Area



Louisiana Certifying Agencies

Department of Transportation
and Development

[Click Here for Website](#)

Orleans Levee District

[Click Here for Website](#)

Louis Armstrong New Orleans
International Airport

[Click Here for Website](#)

New Orleans Regional Transit
Authority

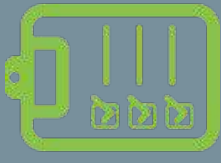
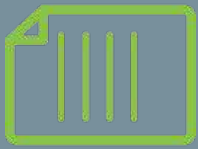
[Click Here for Website](#)

DOTD Construction Letting Information

[Click Here for Website](#)

DBE Certification Process

LA DBE Process Info:
[Click Here for Website](#)



Application

Firms Eligibility

Based on:

- Size
- Social Disadvantage
- Ownership Control
- Requirements

Docs Reviewed:

- PNW Statement
- Disadvantage
- Org Docs
- Org Tax Returns
- Owners Tax Returns
- Org Finance Statement
- Resumes
- Equipment Work History
- Financial Capability

On-Site & Review

Site Visit & Principal Interview

Verification of Eligibility

If Approved Business Shall be Added to LAUCP's List
If not, Principal will be Notified with Reasoning

DBE Certification FAQs/Issues

- The certification process takes approximately 5-6 weeks.
- There is no "expiration" date. A firm is certified as long as they meet the eligibility requirements and submit a No Change Affidavit annually.
- Firms located in New Orleans and surrounding areas may apply to any of the 4 certifying agencies. If located anywhere else in the state they must apply to DOTD.
- DBE firms are certified in specific North American Industry Classification Codes (NAICS) and DOTD work types.
- You can narrow your search of the UCP DBE Directory by these specific codes at this link: <http://www8.dotd.la.gov/UCP/UCPSearch.aspx>.
- To assist in setting DBE goals, the UCP Directory may be "Exported to Excel".

DBE Goal Setting Process

STEP 1: Identify relative availability of DBE-certified contractors, vendors & consultants

STEP 2: Adjust the goal based on past participation of DBEs and available studies and other information

Acadiana Regional Airport

New Iberia, Louisiana

DBE Goal: 4.16%

FY 2016 - 2018 DOT Assisted Projects:

Taxiway A Improvements Design

ARFF Station Relocation Design

Taxiway A Improvements Construction

ARFF Station Relocation Construction

Heavy Jet Ramp North Design

DBE Goals: www.kutchins-groh.com/aradbegoals

Federal Allocation: \$4,926,000

Expected DBE Apportionment: \$204,869



ACADIANA REGIONAL
AIRPORT

L A N D T O E X P A N D

Contacts

Federal Aviation Administration
Civil Rights Staff, AWP-9
PO Box 92007
Los Angeles, CA 90009-2007

LA DOTD
DBE/SBE Program Manager
DOTD, Room 305-P
P. O. Box 94245
Baton Rouge, LA 70804

Acadiana Regional Airport

Megan Gary
DBE Liaison Officer
1404 Hangar Drive
New Iberia, LA 70560

Conclusion

Questions?

Kutchins & Groh, LLC
400 Poydras St.
Suite 1380
New Orleans, LA 70130

(504) 799-4090
k-g@kutchins-groh.com

SIGN-IN SHEET FOR ARA DBE TELECONFERENCE ON 11-30-15

Company Name:	Name:	Email Address:
Kutchins & Groh, LLC	Lisa Lawson	lisa@kutchins-groh.com
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Metro Electric	Charlie Riser	charlieriser@bellsouth.net

**Acadiana Regional Airport (ARA)
in New Iberia, Louisiana**

**There were no questions from
the November 30, 2015
DBE Teleconference regarding the
FY 2016-2018 DBE Goal**